

CITY OF SOUTH FULTON, GEORGIA  
South Fulton Service Center Auditorium, 5600 Stonewall Tell Road  
Tuesday, June 12, 2018, 5:00 PM



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**The Honorable William "Bill" Edwards, Mayor (present)**  
**The Honorable Mark Baker District 7, Mayor Pro Tem (present)**  
**The Honorable Catherine F. Rowell, District 1 Councilmember (present)**  
**The Honorable Carmalitha Gumbs, District 2 Councilmember (present)**  
**The Honorable Helen Z. Willis, District 3 Councilmember (present)**  
**The Honorable Naeema Gilyard, District 4 Councilmember (present)**  
**The Honorable Rosie Jackson, District 5 Councilmember (present)**  
**The Honorable khalid kamau, District 6 Councilmember (present)**

**WORK SESSION MINUTES**

**1. Call to Order**

**Minutes:**

**The meeting was called to order by Mayor Edwards at 5:00 pm. Following a roll call by the City Clerk, there was a quorum.**

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**2. Discussion Items**

- a. Auditor's Discussion & Analysis Presentation of 2017 - Mauldin & Jenkins**

**Minutes:**

**CFO Frank Milazi introduced Mr. Adam Fraley and Mr. Douglas A. Moses, Certified Public Accountants, Partners of Mauldin & Jenkins to discuss the May - September 2017 audit analysis. Mr. Fraley started the presentation by apprising the Mayor and Council of the overall process of the audit. He then introduced Mr. Moses who gave information on Mauldin & Jenkins and their experience in working with governments to provide audits.**

**Mr. Moses complimented the staff on getting the financial reports to Mauldin & Jenkins in a timely manner for the audit. He outlined how the process and grading was compiled, then he offered Mauldin & Jenkins recommendations on how the City could improve and enhance the operations of the finance department.**

**After a brief discussion and question period the Mayor and Council thanked Mr. Fraley and Mr. Moses for their work with the City and their findings and recommendations.**

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- b. City of South Fulton Website Preview - Ashley Minter-Osanyinbi, Public Relations Specialist

Minutes:

**Ms. Minter-Osanyinbi** provided an overview of the current City website and the proposed changes for the permanent site.

There were requests from Councilmembers Rowell, Gumbs, Willis and Gilyard to include a page for Councilmembers with their districts maps, newsletters, districts updates and contact information for each district. Councilmember khalid requested an addition on the main page, left side, the numbers for individual departments, a search bar for "How Do I", and a means for citizens to search documents by individual words.

The Mayor thanked Ms. Minter-Osanyinbi and the City Manager for the progress on the website.

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- c. Animal Control Services Presentation - Odie Donald II, City Manager

Minutes:

**Mr. Donald** indicated that the Fulton County IGA would be upcoming and now is a good time to make decisions on requirements for animal control services to citizens of South Fulton. The recommendation for the June 26, 2018 meeting agenda is to move forward with a temporary agreement with Fulton County for 6 months, until South Fulton is able to stand on its own in providing animal control services.

**Mr. Donald** outlined the 311 process as it relates to animal control and informed Council there will be ordinances and/or resolutions the City will need when establishing the South Fulton animal control services.

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- d. Discussion regarding 2017/2018 (2018/2019) Budget and Financial Reports. **(Gilyard)**

Minutes:

**Councilmember Gilyard** began her discussion by correcting the dates to 2018/2019. There were 13 positions that were originally budgeted in the FY2018 and there were 7 new positions in the amended budget. What impact will those 7 positions have on the FY2019 budget? She is also requesting quarterly financial reports by department, budget versus actual, and summarized monthly reports.

The City Manager assured Councilmember Gilyard that the 7 new positions will be addressed in the FY2019 Budget Transmittal. The financial reports will be generated and can be reviewed on the new OpenGov System website once it is fully launched.

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### 3. Executive Session, if necessary

Motion (Recess): Councilmember khalid

Second: Councilmember Gumbs

[Motion Passed]

Yea: 5 Gumbs, Jackson, khalid , Rowell, Willis  
Nay: 0  
Abstain: 0  
Not Voting: 2 Baker, Gilyard

Minutes:

**a. A motion was made to recess the work session to conduct an executive session for personnel and litigation. The motion passed.**

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Motion (Recess): Councilmember Willis  
Second: Councilmember Gumbs  
[Motion Passed]

Yea: 3 Gumbs, Jackson, Willis  
Nay: 2 khalid , Rowell  
Abstain: 0  
Not Voting: 2 Baker, Gilyard

Minutes:

**b. A motion was made to recess the work session to add real estate as a discussion. The motion passed by a majority vote.**

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#### 4. Adjournment

Motion (Adjourn): Councilmember khalid  
Second: Councilmember Gumbs  
[Motion Passed]

Yea: 6 Gilyard, Gumbs, Jackson, khalid , Rowell, Willis  
Nay: 0  
Abstain: 0  
Not Voting: 1 Baker

Minutes:

**In open session, a motion was made to close the executive session. The motion passed.**

**The work session adjourned at 7:02 pm.**

  
Mark Massey, City Clerk



# **DIVIDER SHEET**



CITY OF SOUTH FULTON, GEORGIA  
South Fulton Service Center Auditorium, 5600 Stonewall Tell Road  
Tuesday, June 12, 2018, 7:00 PM



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**The Honorable William "Bill" Edwards, Mayor (present)**  
**The Honorable Mark Baker District 7, Mayor Pro Tem (absent)**  
**The Honorable Catherine F. Rowell, District 1 Councilmember (present)**  
**The Honorable Carmalitha Gumbs, District 2 Councilmember (present)**  
**The Honorable Helen Z. Willis, District 3 Councilmember (present)**  
**The Honorable Naeema Gilyard, District 4 Councilmember (present)**  
**The Honorable Rosie Jackson, District 5 Councilmember (present)**  
**The Honorable khalid kamau, District 6 Councilmember (present)**

**REGULAR MEETING MINUTES**

**1. Call to Order**

Minutes:

**The meeting was called to order by Mayor Edwards at 7:03 pm. Following a roll call by the City Clerk, Councilmember Baker was absent and all other members were present. Therefore, there was a quorum.**

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**2. Invocation**

Minutes:

**The invocation was rendered by Pastor Warren T. Henry.**

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**3. Pledge of Allegiance**

Minutes:

**The pledge of allegiance was recited in unison.**

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**4. Approval of Consent Agenda**

Motion (Approve): Councilmember Gilyard

Second: Councilmember Gumbs

[Motion Passed]

Yea: 6 Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 1 Baker

Minutes:

**A motion was made to approve the consent agenda, as presented. The motion passed.**

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- a. Meeting Minutes - Tuesday, May 8, 2018. (Work Session and Regular Meeting)
- b. Proclamation - The National Pan Hellenic Council of Greater Atlanta Appreciation Day, June 9, 2018. **(Willis)**

#### 5. Approval of the Regular Meeting Agenda

Motion (Approve as Amended): Councilmember khalid

Second: Councilmember Gilyard

[Motion Passed]

Yea: 6 Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 1 Baker

Minutes:

**A motion was made to approve the Regular Meeting Agenda, as amended to include the following:**

**Res2018-040 - A resolution granting permission and consent to Georgia Power Company and its successors, lesses and assigns to occupy the streets and public places of the City of South Fulton, Georgia, in constructing , maintaining, operating, and extending poles, lines, cables, equipment, and other apparatus for transmitting and distributing electricity, and for other purposes.**

**The motion passed.**

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#### 6. Proclamations and Recognitions

- a. Proclamation - Tommie Lawrence (Trey) Robbins, II Appreciation Day. **(Edwards)**

Minutes:

**PRESENTED**

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#### 7. Public Comment

Minutes:

**The following five speakers offered public comment:**

- **Ms. Barbara McKee** - Introducing the Bobbi Christina Serenity House.
- **Ms. Dori Williams** - Domestic violence nonprofit (Bobbi Christina Serenity House); assistance with brick and mortar; and, requested a proclamation for July 26 or 30.
- **Ms. Glenda Collins** - Attended a parks and recreation meeting a few days earlier which she enjoyed; advised that other city's have voted on moratoriums; and advised

that education needs to occur regarding mortgage insurance and renter's insurance when dealing with disaster.

- **Mr. Jarman Bryant** - In favor of a moratorium and it should be okay to have one for a district.
- **Mr. Dale Hutchins** - Requested help to shutdown a party house where there was a shooting and parking is being used at the gun range.

**Mayor Edwards requested the City Manager to look at the issue of party houses, and to get with the City Attorney and bring a draft resolution or ordinance to the City Council for their consideration.**

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## 8. Business

### a. Resolutions

- i. Resolution by the City of South Fulton, Georgia establishing a moratorium on the acceptance of applications for rezoning, permits, variances, licenses and inspections related to gas stations and City District Five, and for other lawful purposes. **(Jackson & Gumbs - Res2018-036)**

Motion (Approve as Amended): Councilmember Gumbs

Second:

[Motion Failed for Lack of Second]

Yea: 0

Nay: 0

Abstain: 0

Not Voting: 1 Baker

Minutes:

**a. A motion was made to approve Res2018-036, as amended with the exception of (or striking) gas stations, and adding District 2 to the moratorium along with District 5. There was no second, therefore the motion failed for a lack of a second.**

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Motion (Approve as Amended): Councilmember Rowell

Second: Councilmember Gilyard

[Motion Passed]

Yea: 6 Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 1 Baker

Minutes:

**b. A motion was made to approve Res2018-036, as amended to impose a zoning moratorium for rezoning and variance applications for up to 90 days, limited to Districts 2, 4 and 5. The motion passed.**

**Mayor Edwards requested the City Attorney to advise, legally speaking, with respect to land use, whether the City can place a moratorium on a particular zoning issue. He also requested the City Attorney to research and provide law on how this affects the City with respect to property rights, relative to zoning actions.**



**Councilmember Willis requested the City Attorney to prepare a written formal opinion regarding whether this moratorium action is legal and if we will face litigation as a result of it, and share the writing with the entire City Council by close of business on Friday, June 15, 2018.**

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- ii. Resolution to amend the contract for the City Public Defender and authorizing the City Manager to execute the amended contract, and for other lawful purposes. **(Res2018-037)**

Motion (Approve as Amended): Councilmember Rowell  
Second: Councilmember Willis  
[Motion Passed]

Yea: 5 Gilyard, Jackson, khalid , Rowell, Willis  
Nay: 0  
Abstain: 1 Gumbs  
Not Voting: 1 Baker

Minutes:

**VOTED TOGETHER, RES2018-037 AND RES2018-038 (one vote):**

**a. A motion was made to approve Res2018-037 and Res2018-038, as amended in Section 1 Duties of the two agreements, to include language at the end of the section as follows:**

**"under this agreement...to find and compensate suitable replacements."**

**The motion passed.**

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Motion (Previous Question): Councilmember Willis  
Second: Councilmember Rowell  
[Motion Passed]

Yea: 6 Gilyard, Gumbs, Jackson, khalid , Rowell, Willis  
Nay: 0  
Abstain: 0  
Not Voting: 1 Baker

Minutes:

**b. A motion was made to call the previous question (end debate). The motion passed.**

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- iii. Resolution to amend the contract for the City Solicitor and authorizing the City Manager to execute the amended contract, and for other lawful purposes. **(Res2018-038)**

Motion (:): Councilmember Rowell  
Second: Councilmember Willis  
[Motion ]

Yea: 5 Gilyard, Jackson, khalid , Rowell, Willis  
Nay: 0  
Abstain: 1 Gumbs  
Not Voting: 1 Baker

Minutes:



VOTED TOGETHER, RES2018-037 AND RES2018-038 (one vote).

A motion was made to approve Res2018-037 and Res2018-038, as amended in Section 1: Duties of the two agreements, to include language at the end of the section as follows:

"under this agreement...to find and compensate suitable replacements."

The motion passed.

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b. Ordinances

- i. **[FIRST READING]** Ordinance establishing the compensation structure for the Chief Judge of the Municipal Court, the compensation structure for additional Judges for the Municipal Court, and for other lawful purposes. (Ord2018-027)

Minutes:

Following a presentation by the Chief Judge and a question and answer period, the Chief Judge agreed to present a recommendation for the compensation structure for an additional two or three Pro Tem Judges for the Municipal Court by the next meeting, along with a breakout of the costs.

Councilmember Gilyard requested the Chief Judge to be available to discuss this matter at the next meeting's executive session.

Councilmember Willis requested the Chief Judge to be ready to report on the number of Judge's and anticipated sessions per day.

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c. Discussion Items

- i. Discussion regarding Cowart Lakes. (City Manager)

Minutes:

The City Manager gave an overview of the Cowart Lakes Ventures estate that allows the State to sell/trade tree credits. He indicated that additional information is needed, in order to make a recommendation. The County may be able to coordinate this activity on the City's behalf, to allow the City more time to be in a better position to take over the program.

The City Attorney indicated that she will meet with the County to resolve some questions and concerns, and she hopes to make a recommendation soon.

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9. Agreements

- a. Avenu Insights & Analytics (RDS) Agreement. (City Manager)

Motion (Approve): Councilmember Rowell

Second: Councilmember Gilyard

[Motion Passed]

Yea: 6 Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 1 Baker

Minutes:

**A motion was made and then amended to authorize the City Manager to enter into an agreement/contract with Avenu Insights & Analytics (RDS) to process, collect and track business license administration and alcohol tax compliance documents.**

**The City Manager provided an overview of the terms of the proposed agreement with Avenu Insights & Analytics (RDS), relative to collecting revenue from all City businesses. He also responded to questions from the City Council. The motion passed.**

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#### 10. City Manager's Report

Motion (Approve): Councilmember Rowell

Second: Councilmember Willis

[Motion Passed]

Yea: 7 Edwards, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 1 Baker

Minutes:

**The City Manager gave an oral presentation detailing activities performed on behalf of the Chestnut Ridge community relative to the disaster relief efforts, and a public safety plan. He also mentioned goals of administration to increase entry level salaries for police, incentives/allowances for housing and take-home cars. In addition, training and development availability, a mutual aid agreement for fire, and mini police precincts.**

**He also presented information regarding the FY19 budget calendar and plans for a strategic planning session for the City Council based on talks with the Carl Vinson Institute for Government.**

**Lastly, he offered information regarding the proposed comprehensive plan dates and the Georgia Power franchise agreement.**

**A motion was made to approve Res2018-040, granting permission and consent to the Georgia Power franchise as presented. The motion passed.**

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#### 11. City Attorney's Report

Minutes:

**No report.**

#### 12. Mayor and City Council Comments (Two minutes each)

Minutes:

**All City Councilmembers made announcements or statements regarding activities within their respective districts or within the City. Mayor Edwards thanked all Councilmembers, staff and citizens who participated in "The Mayor's Walk" last week and reported that South Fulton business owners welcomed and thanked everyone involved.**

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13. Executive Session (CLOSED), if necessary

Minutes:

**No Executive Session was held.**

14. Adjournment

Motion (Adjourn): Councilmember Gilyard

Second: Councilmember Jackson

[Motion Passed]

Yea: 6 Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 1 Baker

Minutes:

**A motion was made to adjourn. Hearing no objections, the motion passed.**

**The meeting was adjourned at 9:33pm.**

A handwritten signature in blue ink, reading "Mark Massey", is written over a horizontal line.

Mark Massey, City Clerk